

## Requirements for SASPAC Training on Location

The SASPAC training programme is designed to be delivered to a maximum of 8 trainees. The cost of training £850 + VAT inclusive, per day, with an additional charge of £150 per delegate over this to cover the cost of an additional trainer. SASPAC run the training on a purely cost recovery basis and we aim to keep the costs as low as possible.

In order to run a course on location we will need the following:

### Training Suite

- Availability of local training facilities is key
- 1 PC per trainee
- The SASPAC software and data pre-loaded on each PC
- Trainer to have separate PC (we can provide our own laptop)
- Trainer's PC to be connected to a digital/video projector for display on screen or appropriate wall
- Access to sound/speaker system (not essential)
- Tea/coffee facilities available for morning and afternoon break
- Lunch available

### We will require

- Location map or directions to training facilities
- Contact name for invoice and purchase number arrangements

### We will provide

- Software, data and mapping files for exercises will be supplied at least 1 week in advance for loading on each training machine
- Training Manual for each attendee

### Minimum IT Requirements

Operating System:	Windows 2000 (SP4), Windows XP, Windows Vista, Windows 7
Java Virtual Machine:	1.7 or later
Memory:	At least 256MB system memory (RAM)
Hard disk space:	100MB plus data space of up to 1GB
Processor:	Pentium 3 1GHz processor or equivalent
Video resolution:	1024x768
Microsoft .NET Framework:	Version 1.1